

Clark County School District
ANNUAL RELEASE FORM

Student Name: \_\_\_\_\_ School Year: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_ Track: \_\_\_\_\_ Student ID Number: \_\_\_\_\_

Please read the attached Instruction Sheet carefully before signing this document. The parent/guardian must complete all three sections below: (1) Restrict Release of Student Information; (2) Media Release; and (3) Computer Network Access.

1. RESTRICT RELEASE OF STUDENT INFORMATION (to be completed by parent/guardian)

I request that Directory Information for my child be released per the following instructions:

Released to any outside agency or organization: [ ] OK to release [ ] NOT to be released
Released to the Military: [ ] OK to release [ ] NOT to be released

Released solely for the purpose of inclusion in printed school publications such as the annual yearbook, playbills, honor roll or other recognition lists, graduation programs, newsletters, and sports activity programs/sheets:

[ ] OK to release [ ] NOT to be released

2. MEDIA RELEASE (to be completed by parent/guardian)

I [ ] give [ ] do not give permission for the Clark County School District to release my child's name, photograph, and/or audio/video/film reproduction for use in internal media publications, newspaper articles, television coverage, websites (CCSD.net governed by computer network access release below), newsletters (including school newsletters), video presentations, and/or school district presentations. I understand that the material may be reduced to either print or electronic format, and may be utilized in internal media sources.

I [ ] give [ ] do not give permission for the Clark County School District to release my child's name, photograph, and/or audio/video/film reproduction for use in external media publications, newspaper articles, television coverage, websites (CCSD.net governed by computer network access release below), newsletters (including school newsletters), video presentations, and/or school district presentations. I understand that the material may be reduced to either print or electronic format, and may be utilized in external media sources.

3. COMPUTER NETWORK ACCESS (to be completed by parent/guardian)

I [ ] give [ ] do not give permission for my child to access, produce, video conference, and communicate information on the District computer network resources in accordance with Acceptable Use Policy. Student work, artwork, or projects will be identified by first name, grade, and school only. Students who do not have parent/guardian permission to use the District's computer network will be given alternative educational activities.

I [ ] give [ ] do not give permission for my child's name, photograph, and/or audio/video/film reproduction to be published on the District computer network resources (including CCSD.net).

The signature of the parent/guardian below applies to all three releases set forth above.

Printed name of Parent/Guardian

Signature of Parent/Guardian

Date

COMPUTER NETWORK ACCESS (to be completed by student)

I understand and will abide by the Acceptable Use Policy of the Clark County School District. I understand that violating the Acceptable Use Policy may result in loss of network privileges and/or other District disciplinary measures.

Student signature

Date

**Clark County School District**  
**ANNUAL RELEASE FORM INSTRUCTION SHEET**

Please read the following carefully before signing the attached document. You will be expected to abide by the policies described herein. The **parent/guardian** must complete all three sections on the attached Annual Release Form: (1) Restrict Release of Student Information; (2) Media Release; and (3) Computer Network Access.

Once signed and dated, the attached form shall remain in effect until the end of the current school year. At any time during the school year, you may revoke this permission for future use by notifying, in writing, the principal of your child's school.

**1. RESTRICT RELEASE OF STUDENT INFORMATION** (to be completed by **parent/guardian** only)

The Clark County School District releases Directory Information to qualified agencies upon request. Qualified agencies include, but are not limited to, public colleges and universities, Nevada State Treasurer's Office, and the military branches. Release to military branches is mandated by federal legislation – NO CHILD LEFT BEHIND Act. Directory Information is information not generally considered harmful or an invasion of privacy if disclosed (see District Regulation 5125.1).

The term "Directory Information" means one or more of the following:

1. Student name
2. Date and place of birth
3. Address
4. School attended
5. Grade level
6. Photographs (only when used in **printed** school publications as defined in 5125.1)
7. Participation in officially recognized activities and sports
8. Weight and height of members of athletic teams
9. Degrees and awards received

Parents have the right to have Directory Information restricted upon request. Please indicate your directions to the district regarding the release of your child's Directory Information, by checking the appropriate box on the attached form.

**2. MEDIA RELEASE** (to be completed by **parent/guardian** only)

At times during and after the school day, school personnel, contracted vendors, and/or news media may ask to interview, photograph, audiotape, film and/or videotape students. The material that may be utilized in media includes, but is not limited to, the following: newspaper articles, television coverage, websites (CCSD.net governed by computer network access release), internal or external publications, newsletters (including school newsletters), video presentations, and/or school district presentations. The material may be reduced to either print or electronic format, and may be utilized in either internal or external media sources.

If you choose to allow releases, your signature on the attached form authorizes the school and/or school district to release your child's name, photograph, and/or audio/video/film production for publication related to school functions and activities. Examples may include, but are not limited to, student activities, individual or group achievements, sporting events, musical or theatrical presentations, and/or discussion forums.

**3. COMPUTER NETWORK ACCESS**

**Parent Agreement:**

Please read the terms and conditions for the Clark County School District's Acceptable Use Policy. Access to the Clark County School District's educational network resources is designed for educational purposes, and the District has taken precautions to eliminate access to controversial material. However, please recognize it is impossible for the District to restrict access to all controversial materials. Furthermore, if your child does not follow the Clark County School District's Acceptable Use Policy, privileges to access the District computer network resources may be revoked.

**Student Agreement:**

Students must also indicate that they understand and will abide by the Acceptable Use Policy of the Clark County School District. Furthermore, they must understand that violating the Acceptable Use Policy may result in loss of network privileges and/or other district disciplinary measures.