

# GREEN VALLEY HIGH SCHOOL GRADUATION 2011



**MEETING DATE APRIL 28, 2011**

## *Commencement Philosophy*

It is the philosophy of the Clark County School District and Green Valley High School that high school commencements are designed to honor participants with a ceremony that is solemn and dignified. The following information is an overview of the rules and procedures for all participants. These rules have been developed and approved by the Clark County Board of School Trustees.

Parents and seniors should understand that a senior's participation in the commencement ceremony is an earned privilege and not a right. This privilege is extended to any senior who has met the minimum requirements to receive a diploma or certificate of attendance.

In addition, in order to retain this privilege, seniors should understand that Green Valley High School reserves the right to revoke this privilege at any time for the display of seriously negative behavior on the part of any senior during the final quarter of the school year, up to the commencement ceremony itself. Classroom/ school rules and regulations will be fully enforced as they apply to student behavior. Seniors especially are expected to conduct themselves in accordance with these rules and regulations.

## *Important Dates at a Glance*

May 6	Have your Cap and Gown ordered with Jostens go to LVGRADS.com		
May 20	Yearbook Signing Party	Student Activity Center	12:30 p.m.
May 23	Senior Awards Night	Theatre	6:30 p.m.
May 25	Senior Memories form and \$5.00 due to Mrs. Goldstein in room 813		
May 26	Disneyland Grad Nite		
May 31-June 3	Senior Week	SAC & Quad	Both Lunches
June 3	Senior Assembly/Picnic	Football Field	11:00-1:16
June 7	Final Exams	Periods 0, 1, & 2	
June 8	Final Exams	Periods 0, 3, & 4	
June 9	Final Exams	Periods 0, 5, & 6	
June 9	Senior Final Checkout	*No fines check out in the SAC *Fines check out at the School Bank	
June 13	Senior Graduation Practice	Student Activity Center	9:00 a.m.
	Caps, gowns & tickets will be distributed during this rehearsal.		
June 22	Graduation	Thomas & Mack	3:00 p.m.
	Participants must arrive by 2:00 p.m.		

## *Scholarship Recognition*



Scholarship recipients will be honored by having their names and scholarships listed in the commencement program. The Awards Night program on Monday, May 23, 2011, is scheduled for individual recognition. **Scholarship information received after May 2, 2011, will not be included in the commencement program.**

## *Things to note prior to the graduation*

### **Location & Time**

The commencement ceremony for the Green Valley High School Class of 2011 will be held at the Thomas and Mack Center at 3:00 PM, on June 22, 2011. Participants must report by 2:00 PM.

### **Tickets**

Admission will be by ticket only. Each participant will receive fifteen (15) tickets when caps and gowns are distributed. If you need additional tickets please check with a friend, the school will provide (15) per participant.

### **Fines & Fees**

All fees, fines, and other debts owed to the school must be paid before caps and gowns will be issued. Senior fine lists are posted in front of school bank for student reference. The fine list has been posted for quite some time. Students must not wait to pay their fines. Final payment deadline is June 9, 2011. Payments must be cash or money order - **NO CHECKS - NO EXCEPTIONS.**

### **Mandatory Checkout**

Seniors will receive their Senior Checkout Cards on Tuesday, June 7, 2011. Seniors with only four periods will begin checking out at 11:50 AM on June 8, 2011, in front of the school bank. Remaining seniors **who do not owe fines** may begin checkout after completion of their last final exam in the Student Activity Center starting at 9:50 AM on June 9, 2011.

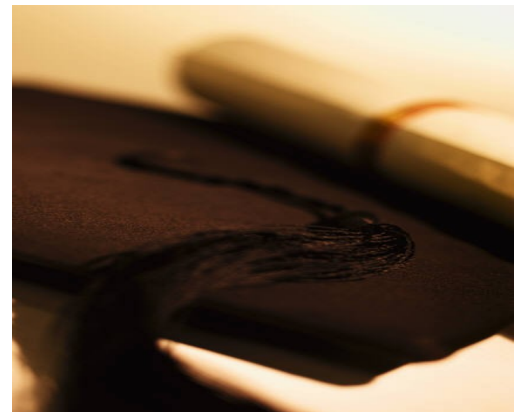
**Seniors with fines must checkout with the school bank. CASH OR MONEY ORDER ONLY – NO CHECKS-NO EXCEPTIONS.**

### **Mandatory Commencement Rehearsal**

A mandatory commencement rehearsal for all participants will take place in the Green Valley High School Student Activity Center on Monday, June 13, 2011; from 9:00 a.m. until approximately 11:00 a.m. Students who do not attend the mandatory rehearsal **will not** be permitted to participate in the commencement ceremony. Students are reminded that regular school attire must be worn at the commencement rehearsal.

### **Commencement Dress Code**

Students must wear the official commencement gowns for the ceremony. Under their gowns, boys should wear a light colored shirt with a collar and dark slacks, dark socks and dark dress shoes; girls are to wear a **school length** dress and appropriate dress shoes. **Students wearing sandals, flip flops, and tennis shoes will not walk in the commencement ceremony.** All students should follow the Clark County School District Dress Code.



## *Thomas & Mack Parking Information*

- There will be no charge for parking at the Thomas and Mack Center's parking lots. Please see the enclosed map for clarification.
- The Black and Red Lot will serve as the primary parking facility for guests. This lot is located on the south side of the Thomas and Mack Center.
- The White Lot will serve as the parking area for the participants.

**Parking attendants will direct guests to the proper parking area.**

## *Things to note during the graduation ceremony*

### **Behavior of Participants**

Any student who does not exhibit proper behavior will be immediately removed from the commencement area. A diploma will not be issued to the student at that time, but will be issued to parents at a conference with the school principal or designee, to be requested by the parents, and held within 30 days after the commencement ceremony. School personnel are assigned supervisory responsibilities to assist students during the ceremony. Any student found to be under the influence of drugs or alcohol at the ceremony will be denied the opportunity to participate in the exercises and will be removed from the commencement area.

### **Caps & Gowns**

Participants must be lined up in their caps and gowns at the Thomas and Mack Center by 2:00 PM, on June 22, 2011. If you want pictures of your son/daughter in their caps and gowns, please do so at home, **not** at the commencement site. Honor Diploma students and IB students must turn in their hoods at the conclusion of the ceremony. Gold/White honor cords **must** also be returned. These items will be collected prior to your son/daughter receiving their diplomas.

### **Gown Wearing**

There have been many questions to the activities office concerning the wearing of Hawaiian leis and corsages over the official commencement gown. The only acceptable items that can be worn over the official commencement gown are school designated club cords, honor medallions, and valedictorian/salutatorian medallions. Unacceptable items will be confiscated and returned to the students when they pick up their diplomas.

### **Photographers**

Cameras are not allowed on the stage or on the floor of the Thomas and Mack Center. All types of cameras, including video cameras, will be allowed in the public seating areas only; however, no power source is available. Parents may take pictures from their seats. All aisles must be kept clear. A professional photographer will be available to take commencement pictures as participants cross the stage. Individual picture information will be mailed to you from Bernhard & Williams. You may place orders or obtain answers to questions at [bwseniors.com](http://bwseniors.com) or call 251-3040.

## **Student Behavior**



### **Distribution of Diploma Covers**

During the ceremonies, diploma covers will be presented to participants by school board members and Area Service Center II administrators. The actual diploma will be given to students as they present their caps to the appropriate diploma distributor at the end of the ceremony (names must be inside of caps to receive diplomas). Students must show their caps, with their names written inside, to the appropriate diploma distributor in order to receive their diplomas. The diploma, along with a commencement program, will be given to each 2011 participant. **CAPS THROWN WILL BE CONFISCATED AND WILL NOT BE RETURNED. STUDENTS NOT RECEIVING THEIR DIPLOMA MAY PICK IT UP IN THE ACTIVITIES OFFICE AFTER JUNE 23, 2011.**

### **Mortarboard (Cap) Throwing**

Due to the possibility of injury, the throwing of mortarboards (as well as other objects) prior to, during, or following the commencement exercise is strictly prohibited. Participants must have their caps with their names written inside them to receive their diplomas. Nothing may be written on or attached to the outside of the caps.

### **Audience Etiquette**

Many requests have been made to the Activities Office asking that audience members refrain from distracting noises during the commencement ceremony. Please do not bring whistles, noisemakers, air horns, or other devices that will disrupt the ceremony and prevent others from hearing the name of the next participant. All noisemakers will be confiscated. Please allow all audience members to hear the name of that special graduate they came to honor.

## *Things to note after the graduation ceremony*

### **Vacating the parking lot**

There will not be an area to greet participants after the ceremony, so please plan on meeting your graduate at your car or a designated site away from the Thomas and Mack Center. It is imperative that guests and participants vacate the parking lots as soon as possible to eliminate traffic problems for those attending the next ceremony.

### **Cap and Gown Refunds**

Requests for **unused** cap and gown refunds must be submitted to the school bank no later than June 27, 2011.

Refunds will not be issued until after the final senior check-out. **All seniors must go through senior check-out.**

### **HEARING IMPAIRED**

If you or your guests require hearing impaired assistance, please call Mrs. Kowalski at 799-0950, ext. 4206

## *Frequently Asked Senior Questions*

### **When do I pick up my cap and gown?**

Monday, June 13, 2011, 9:00 AM in the Student Activity Center during rehearsal.

### **When do I receive my tickets for commencement?**

You will receive 15 tickets when you pick up your cap and gown on Monday, June 13, 2011, during graduation rehearsal, 9:00 a.m. in the Student Activity Center.

### **Do participants need tickets?**

No. Your cap and gown is your ticket.

### **How do I arrange to get more tickets?**

Admission will be by ticket only. If you need additional tickets please check with a friend, the school will provide (15) per participant.

### **Is handicapped seating available?**

There will be handicapped seating at the Thomas and Mack Center. They will need to use the elevator at the main entrance and may bring 1 guest. Handicapped seating is not intended for strollers.

### **Are parents allowed in the line-up area?**

No. With approximately 550 participants, there is far too much confusion if additional people are in the area.

### **Are parents allowed to take**

### **pictures near the stage or in the area where graduates are seated?**

No. One school-sanctioned photographer will be on stage to take commencement pictures. All photographs should be taken at home before the ceremony. Information regarding ordering is included in this newsletter.

### **Is there a place to keep purses?**

No. Participants should have nothing except their name card in their hands when they line up for the ceremony.

### **Do I keep my tassel?**

Yes.

### **Where do the students exit after receiving their diploma?**

Students will be exiting from the Cox Pavilion after they receive their diplomas.

### **May my parents give me flowers or gifts as I receive my diploma?**

No. No one but the participants and assigned personnel will be allowed near the stage at the time the student receives his/her diploma.

### **Where do we go at the Thomas and Mack Center to line up?**

You will be given specific directions during the rehearsal on Monday, June 13, 2011.

### **How are participants lined**

### **up?**

In the following order: Seniors who are seated on stage, Valedictorians, Salutatorians, International Baccalaureate students, C.C.S.D. Honors Diploma students, Advanced Diploma students, and remaining graduates.

### **If a student is unable to attend the ceremony, may someone else take the student's place in the ceremony?**

No.

### **What happens if a participant is disruptive during the ceremony?**

Security will escort the participant out of the Thomas and Mack Center. His/her diploma will be withheld until a later time.

### **What happens if a spectator is disruptive during the ceremony?**

Security will escort him/her out of the Thomas and Mack Center. Air horns or any other noisemakers are expressly forbidden and will be confiscated.

### **When do I actually receive my diploma?**

You will receive your diploma along with a copy of the program immediately after the ceremony as you show your cap, **with your name in it**, to the appropriate diploma distributor.

diploma distributor.

### **When and where do I return my cap and gown?**

You will be able to keep your cap and gown. After you have received your diploma, you are free to wear your cap and gown home.

### **Are parents allowed backstage after the ceremony?**

No. You should arrange to meet your parents in the parking lot or some other location. **NOTE:** Students will be exiting from the Cox Pavilion.



If you have any questions please contact Mr. Scott's office at 799-0950 ext. 4206

# VEGAS GRADUATIONS

2011

BROUGHT TO YOU BY: **Thomas & Mack**  
CENTER

2011

## BE THERE WITHOUT BEING THERE

Now everyone can enjoy your special day without being there!

- Stream your graduation live at VegasGraduations.com
- Only \$6

## REMEMBER IT FOREVER ON DVD

\$35 if purchased by 6/19, \$45 after that

### 4 EASY WAYS TO PLACE YOUR ORDER:

1. Order on-line at [www.VegasGraduations.com](http://www.VegasGraduations.com)
2. Complete the form below and mail in with your payment, or turn in to the **Thomas & Mack Center Box Office**.
3. Call the Vegas Graduations DVD Sales line at **(702) 895-1002**
4. Fax in your order form (credit card only) at **(702) 895-1814**

### DAY-OF DVD PICKUP:

- Day-of pick ups are limited, and on a first-come first-serve basis.
- DVDs will be ready for pick up 20 minutes after commencement ceremony.
- Purchaser's ID or receipt is required.
- DVDs can also be ordered day of by completing the order form below and returning it to the Thomas & Mack Center Box Office.
- If DVD is not picked up on commencement day, it will be mailed to the address listed on order form within 6-8 weeks of commencement ceremony.

**ORDER FORM:** (please print) Mail completed form to: Thomas & Mack Center, Attn: Commencement DVD Sales, 4505 Maryland Pkwy, Box 450003, Las Vegas NV 89154-0003

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Apt #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_

Payment Type:     American Express     Discover     Master Card     Visa

Check (include a driver's license number) or Money Order—Made Payable to UNLV Board of Regents

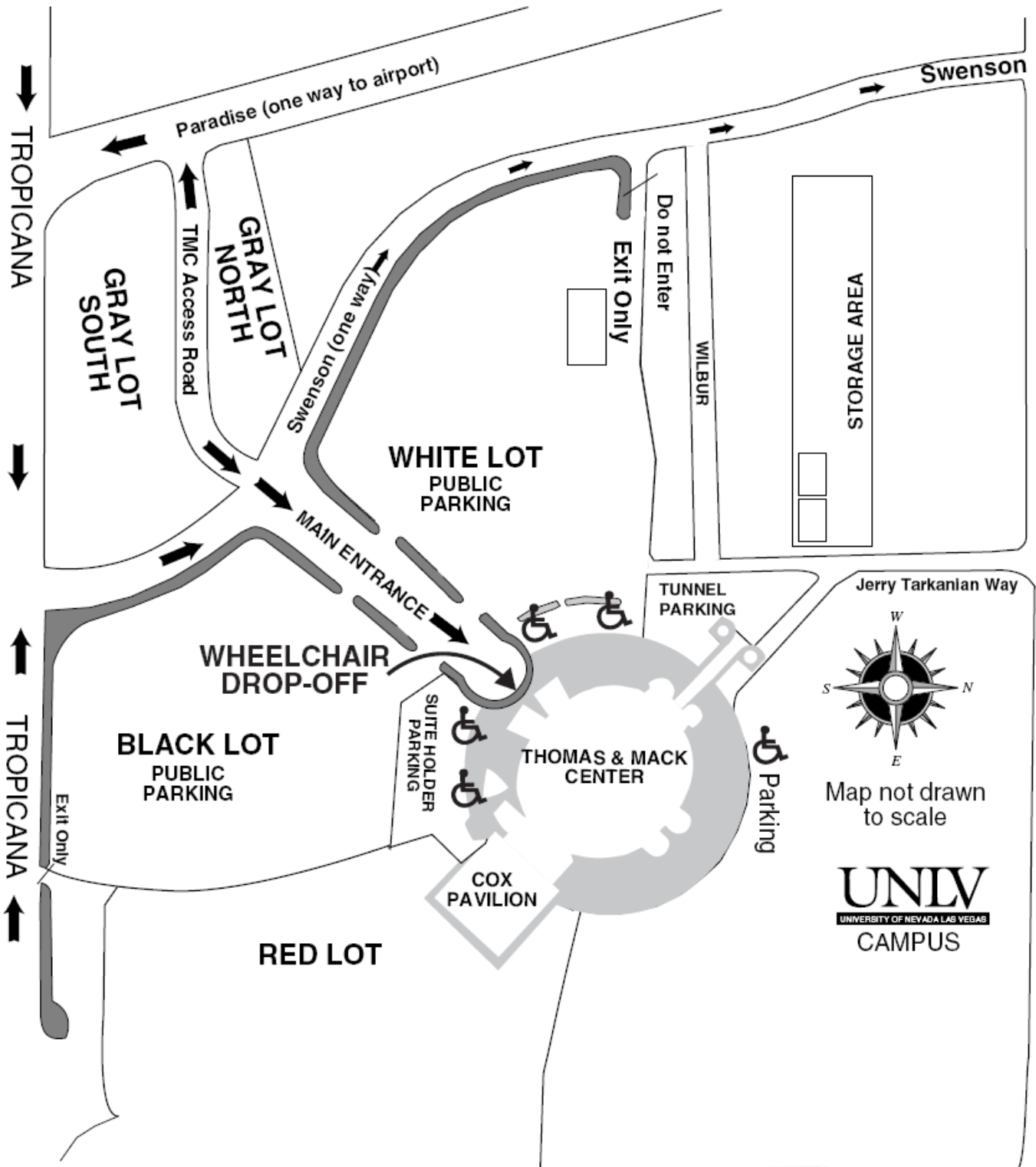
Credit Card Number: \_\_\_\_\_ Expiration: \_\_\_\_\_

Commencement Type:     UNLV Commencement     High School Commencement

School: \_\_\_\_\_ Time: \_\_\_\_\_ Qty: \_\_\_\_\_ Amount Enclosed: \$ \_\_\_\_\_

DVDS WILL BE SENT TO ADDRESS ON ORDER FORM WITHIN 6-8 WEEKS OF GRADUATION CEREMONIES

# Thomas & Mack CENTER



April 2011

Dear Senior Parents and Students:

The graduating class of 2011 will celebrate their accomplishments at Seniors Awards Night on Monday, May 23, 2011, at 6:30 p.m. This extraordinary and memorable event is approaching quickly. If your son or daughter has been offered scholarships, grants, or awards that you would like highlighted in the Senior Awards Night program, we request that you inform us no later than **Monday, May 2, 2011**. If your son or daughter has received multiple scholarships, grants, or awards from various colleges or universities, we would love to highlight all of their accolades in the Senior Awards Night program.

Please attach a copy of the scholarship, grant or award notification letters to this form and **return it to Justine Adams in the counseling office by Monday, May 2, 2011**. This firm deadline is to ensure that all information is processed and included in the program prior to our printing deadline.

If you have questions, you may contact me at 799-0950, extension 4306, or email me at [jmadams1@interact.ccsd.net](mailto:jmadams1@interact.ccsd.net). Thank you for your continued support of your sons and daughters, our impressive graduating class of 2011. We look forward to celebrating this memorable evening with you and your family.

Thank you in advance for your timely response and cooperation in making this a successful event.

Sincerely,

Justine M. Adams  
Scholarship Counselor

Senior Awards Night  
Scholarship and Awards Recipient Notification\*\*

\*\* Please attach a copy of the notification to this form upon return

Student's Name: \_\_\_\_\_

Scholarship Award: \_\_\_\_\_ Amount \_\_\_\_\_

Scholarship Award: \_\_\_\_\_ Amount \_\_\_\_\_

Scholarship Award: \_\_\_\_\_ Amount \_\_\_\_\_

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Scholarship Award: \_\_\_\_\_ Amount \_\_\_\_\_

Scholarship Award: \_\_\_\_\_ Amount \_\_\_\_\_

**Please list the College, University, or Institution you will be attending in the Fall of 2011**

\_\_\_\_\_

# SENIOR MEMORIES

Get your picture on the Jumbo-tron at graduation!

Turn in this form with \$5 to room 813 by May 25. We will use your senior portrait. If you prefer a different picture, please submit one with this form or e-mail it to Mrs. Goldstein at [jgoldst@interact.ccsd.net](mailto:jgoldst@interact.ccsd.net).

Text (must be 30 words or less) may include activities, sports, clubs, honors, etc. or a personal message from family and friends. Please PRINT on the lines below.

Full name: \_\_\_\_\_

Text: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

.....

This portion will be given to you as a receipt.

Date payment received \_\_\_\_\_

Authorized Signature \_\_\_\_\_